Leadership in Sustainability Management
Capstone Application Form

Student Information
Name ___________________________________________________________

Email __________________________ Phone ____________________________

Capstone Information
Capstone Title ____________________________________________________

Faculty Mentor __________________________________________________

Please attach a complete description (no more than 5 pages) of proposed capstone, including its scope and method, what you hope to demonstrate/learn, and/or what hypothesis you will examine and how you will do it, including:

• Proposed schedule of meetings with faculty mentor
• Materials you will examine (Ex: Paper, Journal, Portfolio, Presentation, etc.)
• Bibliography
• Format of your final project

_________________________________________ Date
Signature of Student

_________________________________________ Date
Signature of Faculty Mentor (may also email note of acceptance)

_________________________________________ Date
Signature of Director

Submit the Capstone Application Form to sustain@uchicago.edu

OFFICE USE ONLY
☐ Approved  ☐ Not Approved  Courses

Quarter _____________________ Date of Certificate Completion ____________________

For more information contact:
sustain@uchicago.edu
Leadership in Sustainability Management
Capstone Project Guidelines

Scope
The capstone project seeks to apply the liberal arts strategies and technical knowledge explored in the previous quarters in a “real world” scenario. Your project should attempt to demonstrate a holistic understanding of the problems of sustainability. The “liberal arts” approach means we don’t focus narrowly on a technical matter (like only on marketing, or only on recycling, etc.), but rather we want you to show that you understand sustainability as a multifaceted “big problem” that requires paying attention to a range of options, opinions, for example, as in a sustainability plan, real or hypothetical. Your project must demonstrate a clear topic/thesis and a thorough discussion that includes the advantages and disadvantages likely to be faced in your model. You probably will find that your project will grow out of classroom and/or work experiences.

Form
Your project may be a PowerPoint presentation and a brief write-up or a short paper. It may or may not include drawings, plans, or a budget, as you deem necessary. Data used may be authentic, if you have permission to use that data, or you may invent data to illustrate a hypothetical situation. A capstone will often be an individual project, but you can also work with partners; up to 4 people can do a capstone together, as long as each person has a clearly identified responsibility. There is no “one” format for the capstone.

Logistics
You must have completed all 6 regular courses before completing this application and registering for a capstone. Expect to consult with your advisor, probably by email or phone, about 3 times over the course of the project. Please respect the limits of the advisor’s time and plan to use your exchanges as effectively and efficiently as possible. When you all agree it’s done, contact this office to make arrangements for the most logical form of final presentation, either face-to-face or online/email, as makes most sense and fits everyone’s schedule. Your advisor will tell us if you should pass or fail the project (these are the only options). In the event the advisor recommends a “fail,” you will have reasonable opportunities to make changes and resubmit later. Capstone projects should be completed within one academic term; request permission from this office if you have a good reason to exceed that time limit. All capstone projects must be completed within one calendar year of proposal acceptance.

For more information contact:
sustain@uchicago.edu